



2017 Early Years & Primary Programme Booking Form

- The cost is £3.40 per attending child (£4.08 inc VAT). (One accompanying adult per 10 Primary Pupils or 4 Early Years Children goes free of charge. Any additional adults over this will be charged £4.08 each)
- Please complete a separate Booking Form (photocopied from this programme) for each class or download from our website www.techfest.org.uk
- Please send a deposit cheque (made payable to 'TechFest-SetPoint') of £25.00 per class, to secure each booking. Schools will be sent an invoice for the balance of the cost of their visit after the Festival.

School Information

School / Nursery : _____
 Address : _____

 Staff Name : _____ Postcode : _____
 Telephone : _____
 Staff Email : _____
 Class Name at September 2017 : _____
 Class teacher if known at September 2017 : _____

Size of Group :

Number of Pupils : _____ Number of Adults (school staff) : _____ Number of Adults (non-School staff) : _____
 Please note due to the workshops within our programme the maximum group size: 33 Primary Pupils, 20 Early Year Settings Children

Date :

Preferred date of visit (please indicate 1st, 2nd & 3rd choices and mark clearly with an **X** any days you **CANNOT** attend).
 Mon 28/08/17 Tues 29/08/17 Wed 30/08/17 Thurs 31/08/17 Fri 01/09/16

Times of Visit :

Doors are open from 8.30am to 4pm.

Earliest possible arrival time: _____ Latest possible departure time: _____

Access Requirements :

Do you have any pupils with any access requirements? Yes/No Details :
 Do you have any pupils with special educational needs? Yes/No Details :

Please tick this box to acknowledge that you have noted the change of venue for TechFest 2017.

Mail to: TechFest, Foresterhill Health Centre, Westburn Road, Aberdeen, AB25 2AY

Confirmation: Please note that submitting a booking form does not confirm your place at the festival. You will be sent confirmation of your timetable for your TechFest visit or notification that all festival places are full (at which point your deposit cheque will be returned to you). Please contact us if you have not received this within 28 days of posting your booking to us or if you are unsure at any point.

Any questions? Call us on 01224 274194 or email: jennytaylor@techfest.org.uk

All information is correct at the time of going to press. In the event of unforeseen circumstances, activities may be subject to change or alteration without prior notice.

Before posting your booking please ensure you have:

- Sected your date and time preference
- Taken a photocopy of the booking form for your own records
- Attached a deposit of £25 per class booking (*payable to TechFest-SetPoint*)

Official Use Only _____
 Date Received: _____
 Ref No: _____